

## City Wide Specials Schools Group Meeting

### Pilrig Park

Thursday 7 May 2015

Item 8.4

**Attendees:**

**Chair:** Moyra Wilson, Senior Education Manger, Children and Families

**Minute Taker:** Eleanor Grafton, Business Manager, Kaimes Special Schools

**Present:**

Ellen Muir, Head Teacher, Pilrig Park School

Ann Heggie, Parent Council, Pilrig Park

Liz Power, Parent Council Chair, Woodlands School

Fiona Campbell, Parent Council Chair, Kaimes School

Colin Burrow, Parent Council Chair, Redhall School

Karen Church, Parent Council, St Crispins

Sarah Kyambi, Parent, St Crispins

Ruth Hendery, Acting Service Manager Special Schools & Specialist Provision

Alistair Gaw, Head of Services to Young People

Kirsty Lawson, Parent Council, Prospect Bank

Alison Nicolson, Parent Council, Redhall School

Gail Morris, Parent Council, Prospect Bank

Martin Vallely, Service Manager Professional Services

		Action
1.	<b>Welcome</b> Moyra welcomed all to the meeting.	
2.	<b>Apologies received</b> None	
3.	<b>Previous minutes and accuracy</b> 3a. Woodlands has started a French and Polish club. 5. Primary and secondary lunch menu being addressed at Kaimes. 7. Nursery Nurse review has been slightly delayed so will carry forward to next term. 8. Parent representative to E, C&F – one nomination has been received.	
4.	<b>Directors Report</b> a. <u>CCwP</u>  <ul style="list-style-type: none"> <li>• Parents asked for a report on attainment in Special Schools.</li> <li>• There will be more in depth monitoring of works being carried out in schools/properties, there are 3 main companies being used and they may sub contract.</li> </ul> b. <u>Education, Children and Families Committee on 3 March 2015</u> Parents can click on the link/s to see summary of reports and Committee Papers along with items that include term dates, self-directed support update, rising rolls and free school meals.  c. <u>Sub Committee on Standards in schools</u> d. Inspection reports are celebrated as well as any positive reports on any good works – these will change throughout	<b>Ruth Hendery will prepare presentation for Sept meeting</b>

	<p>year.</p> <p><u>d. Third Party Working Group</u> This is being redesigned at the moment.</p> <p><u>e. Sports Hubs and Active Schools</u> There is more investment and proposals to improve these further. It was raised as to how many of these clubs are accessible to children from special schools and are they able to cope with higher tariff children. Some parents recommended a few but still not sure that they cater for all special needs.</p> <p><u>f. Defibrillators in all Secondary Schools</u> Parents asked what timetable for installing would be and if these would be rolled out to primary as well, they are designed to be used by anyone and will not work if there is a heartbeat!</p> <p><u>g. A warm farewell to Rosie Wilson</u> Moyra reiterated how sad the Service Area was to see her go and appreciated all the fantastic work that Rosie has done and a huge thanks for all her hard work which was greatly appreciated by the parents. Moyra welcomed Ruth into her new role and wished her every success.</p> <p><u>h. Kaimes Unsung Stories</u> This was a tremendous event, AG commented on Ros (HT at Kaimes) and pupil being on TV.</p> <p><u>i. Council unveils Self Directed Support</u> Parents recommended to look at YouTube on self-directed support. Ellen said it was still a very difficult process, it is still at evolution stage and will take 3 years before embedded. Liz and Alison to bring to next CCwP meeting as there is nothing to buy for more complex needs children.</p> <p><u>j. Dates of Future CCwP meetings</u> Next meeting is 14 May – parents’ representatives will be Liz Power and Alison Nicolson. Moyra will advise at end of May dates for parent cluster meeting next term.</p>	<p><b>AG will find out what has been committed MW to e mail Mel Coutts</b></p> <p><b>AG/MW will issue timetable and ask about Special Schools</b></p> <p><b>Liz and Alison to take to next CCwP</b></p> <p><b>Moyra to advise of next terms dates for cluster meetings.</b></p>
<p><b>5.</b></p>	<p><b>Equalities, Anti Bullying</b> MW to send details of date and venue for parents meeting, also looking at how to engage ‘hard to reach groups’. Growing confidence is one group that is available, discussion on how to reach schools that do not attend cluster meetings – skype suggested. All schools do get copies of the minutes.</p>	<p><b>MW/RH/AG to look at ways to reach these groups MW to send out date/venue</b></p>
<p><b>6.</b></p>	<p><b>Sharing Good Practice</b></p> <p><u>The Journey</u> Ellen invited all to attend the above production at The Festival Theatre on Friday 19<sup>th</sup> June 7.00pm -9pm. Tickets cost £10. Elaine C Smith will be opening the show.</p> <p><u>Kidzone</u> Kirsty will send details to Ruth.</p>	

7.	<p><b>Speech and Language Therapy</b></p> <p>Martin Vallely kindly agreed to attend to discuss concerns about the Speech and Language Therapy service (SALT). Martin provided a paper which explained the service and changes. The main figure that stood out was that in the last 5 years there has been a 125% increase in the number of children 0-5 years with an Autism Spectrum Disorder. There was an open and honest discussion around the provision and expectations of parents which Alistair commented on. Martin agreed to take forward the following actions:</p> <ol style="list-style-type: none"> <li>1. To look closer at the issues /gap in provision – although demand has increased the service seems to be diluted with therapists doing 1 day instead of 2 days. Nursery Nurses and PSA's are doing some of the work. How to measure the impact of the service and quality of experience for the child. If there is a gap can more budget be made available?</li> <li>2. To introduce a system where a note could be written in the child's diary to say what happened in therapy session.</li> <li>3. To look at possibility of having a clinic in the school that parents could go to, this would reduce therapists travel time.</li> <li>4. Continuity of service – in some schools maternity leave has meant that different therapists are coming in so there is no consistency of staff.</li> <li>5. Hannen – nursery programme – a nursery nurse from Murrayfield nursery attended the programme and was empowered to take this back to her colleagues, suggested that other nurseries trial this.</li> </ol>	<p><b>Martin will feedback in Sept</b></p>
8.	<p><b>Issues</b></p> <ul style="list-style-type: none"> <li>• Lack of OT at Woodlands – take back to school and HT and ask for referral</li> <li>• Transport – parents asked for a session on transport</li> <li>• Playschemes – one playscheme charged the full week cost for only running 4 days, other playschemes have refunded</li> <li>• School doctor – provision in school?</li> <li>• Kidzone phoned one parent asking for card details for playscheme week – not good practice</li> <li>• Group to think about other possible speakers</li> </ul>	<p><b>RH will take forward Alison will feedback MW/AG will talk with community child health</b></p>
9.	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>• Moyra thanked everyone for their support throughout the year, Moyra suggested that they invite a speaker to every second meeting.</li> <li>• Moyra thanked Ellen for all her support and allowing the group to use Pilrig Park. Ellen is leaving in June and Moyra wished her all the best for the future.</li> </ul>	
<b>Next Meeting: Tbc</b>		